

**Rolla Area Chamber of Commerce
Board Meeting Summary – January 24, 2008**

Present: David Duncan, Pat Leaders, Steve Malott, Caroleen Ferrell, Matt Sanders, Maria Sachs, Scott Caron, Anita Carroll, Sue Brown, Barry White and Glen Sapaugh

Staff: Carolyn Peplow and Stevie Kearse

Absent: Shad Becker

Ex Officio's Present: Jerry Paule, PCRMC and John Butz, City Administrator

Guest's Present: Mark Kean, Accountant, Lonna Sowers, RDBA and John Cable, Triangle Environmental.

Meeting Called to Order: Meeting called to order at 7:03 a.m. by President, Pat Leaders.

Meeting Minutes: The December meeting summary was presented for approval. Motion was made to approve the December meeting summary as presented by Sachs, second by Duncan. Motion passed by vote.

Financial Review: Mark Kean, accountant reviewed the year to date financials. A motion was made by Malott, second by Ferrell to approve the December financial reports as presented. Motion passed by vote.

Ex-Officio Reports:

Missouri S&T: Malott reported that the University spring enrollment is up 3%. Missouri S&T will establish a memorial in the name of Gary Thomas, possibly a garden area.

City of Rolla: John Butz, no report, discussion about Lead Abatement in the New Business section of the agenda.

PCRMC: Jerry Paule, reported that PCRMC has approved their biggest budget ever, with 70 new positions expected in 2008. The hospital continues to work on filling the new Medical Building as part of a 5 year plan, 6 new doctors are expected to locate in the building this summer. The Hospital currently employs 1500 individuals/1300 full time. Paule also updated the board on the progress being made with the cardiology program.

Old Business:

Call on Members: Board members selected a new member name to call on during the next month.

Marketing Firm: Written report included in packet.

Tour of Missouri Update: Caron reported that the Lt. Governor announced information about the tour at the Chamber's annual banquet, an official press release will be made on Wednesday in Jefferson City at 10:30 a.m., committee members and City officials plan to attend. Rolla will be a finish city, bringing a large number of visitors to Rolla. The Tour of Missouri brings 24 million dollars of Tourism money to the state.

New Business:

Building and Grounds; Lead Abatement: John Cable representing Triangle Environmental, John Butz and Stevie Kearse updated the board on the processes available to correct the lead problem on the Chamber Grounds. The residence is the largest concern because it is a family residence housing children.

1. Replace Windows, historically correct, current bid from Spartan Services is \$17,400
2. Abatement, scrape and repaint surfaces, current bid from Spartan Services is \$7,500

Butz reported that there is no deadline date in agreement, but the task should be completed sooner over later, he also stated that the motel tax funds should pay for the services. Butz also stated that either plan chose must be presented to the State Historical Preservation Office for approval.

The board also discussed continuing costs involved

1. File a certificate of compliance (either process)
2. Annual testing (abatement)
3. Application for the state including the work plan
4. Certificate of completion (either process)

The board formed a task force including, Kearse, Duncan, Sanders, Sachs and Sapaugh. The board also requested that bids from additional certified companies be attained.

Board Meeting Date & Time: The board discussed and agreed to continue holding Board Meetings on the 4th Thursday of each month at 7:30 a.m. at the Rolla Visitor Center; dates will be changed if they conflict with holidays. Kearse will email a list of scheduled dates to the board.

Executive Director Report: Written report was included in board packets. Kearse reported that the Chamber will have a weekly column in the RDN starting in February 2008; The Chamber sponsored John Maxwell Leadership Simulcast is scheduled for April 18 at Christian Life Center; The 4th Quarter Motel Tax report will be presented to the City Council on February 4; Kearse reported that the Chamber will have approximately \$4,400 profit on the annual banquet; the new application for the downtown low interest loan will be forwarded to the board members for approval. Kearse also discussed rate and options for radio advertising and a weekly slot on KTTR, the board asked Kearse to look at alternating weeks and revised costs.

Membership: Written report was included in board packets. Kearse updated the board that 65% of the members have renewed with 35% outstanding at the time of the board meeting.

Tourism: Written report was included in board packets.

Motel Tax Management Committee: Written report was included in board packets.

Committees:

Rolla Downtown Business Association (RDBA): Sowers reported that the group is applying for a 501c3 status; the association is also discussing a new structure and fees for membership. The new structure will allow the group to apply for grants. Sowers also reported that the downtown historical signage is in progress, and the FRISCO train museum (caboose) will be complete in February. The downtown businesses are planning a St. Pat's welcome event on Wednesday-Saturday. Anyone is invited to the RDBA meeting held the 1st Wednesday of the month at noon, location is usually Alley Cats or Alex's Pizza. On Wednesday March 12, during lunch the annual St. Pat's mini parade will be held on Pine Street, the Ambassadors travel the street and invite business owners and patrons outside to greet St. Pat's and his court. The board members are welcome to join in the festivities.

Comments for the good of the order:

Motion to adjourn, Meeting closed at 8:07 a.m.

Next Board Meeting: *Thursday, February 28 at 7:30 a.m., Rolla Visitor Center*

Email Discussion/Voting: *following the meeting it was brought to the Board's attention that we did not vote on the proposal from Triangle Environmental to conduct a soil sample testing. The proposal was for \$1,200. Kearse emailed the Board the quote from the bylaws on how to vote by email. A motion was made by David Duncan to proceed with the proposal. A second was made by Scott Caron. The motion passed by vote.*

Copies of the email correspondence will be printed and kept for official record.